

SERVICE STATION INSPECTION CHECKLIST

This checklist pertains only to the station location indicated below.

A. IDENTIFICATION (Please Print):		2. Station Street Address, City, State, Zip Code		3. Inspection Date	
1. Station Name					
4. Person Contacted (provide full name)		5. Telephone # ()		6. Is there self-service? Yes No	
				7. Is there key card code? Yes No	

B. TANKS ON THE INVENTORY	Tank 1	Tank 2	Tank 3	Tank 4	Tank 5	Tank 6	Tank 7
1. ID #							
2. Size							
3. Product							
4. Installation Date							
5. Piping System *							
6. TLD Compl. Meth And Date if TT **							
7. PLD Compl. Meth And Date if TT **							
8. Sample							
9. Water/Sediment							
10. Vapo Test							
11. Water Check							

12. If tanks were put into service after date identified, do they have:

a. Access Manways (5/1/91)							
b. Overspill Device (12/22/88)							
c. Overfill Device (12/22/88)							

* Codes To Use: SS = Safe Suction; S = Suction; P = Pressurized. ** Codes To Use: TT = Tightness Testing & Inventory Control; MG = Manual Gauging; VM = Vapor Monitoring; GW = Groundwater Monitoring; IM = Interstitial Monitoring; ATG = Automatic Tank Gauge; STAT = Statistical Analysis; LLD = Line Leak Detection (.2 gph); NA = Not Applicable; V = Requirement Not Met

Check Applicable Box at right in response to all statements in Sections C – H.

	YES	NO	N/A
C. GENERAL			
1. Is there an easily accessible emergency cutoff switch (NFPA 30A, 4-1.2 – pg 292)?	Yes	No	N/A
2. Is there a 20 B.C. fire extinguisher within 100 feet of dispensers (NFPA 30A, 8-8.1 – pg 322)?	Yes	No	N/A
3. Does it appear that the fire extinguisher is being maintained?	Yes	No	N/A
4. Were Inventory forms left to be completed to update file records?	Yes	No	N/A
5. Is there a red can poster visible (Stat. 168.11 (2) & ILHR 10.28 (2) (b) – pg 33 & NFPA 30A, 8-9.1 – pg. 322)?	Yes	No	N/A
6. For Cathodically protected tanks and/or piping put in after December 22, 1998: is there a record of cathodic protection testing within 6 months of installation and each 3 years (ILHR 10.55 (2) (a) – pg 80)?	Yes	No	N/A
7. Do Inventory control records show daily use, receipts and amount in tank?	Yes	No	N/A
8. Do records show monthly manual checks for water?	Yes	No	N/A

D. SITE INSPECTION

1. Are dispensers mounted or bolted to a concrete island or protected against collision (NFPA 30A, 4-2.5 – pg 293)?	Yes	No	N/A
2. Is each dispenser labeled with:			
a. Name and grade of product (Stat. 168.11)? Violation Pump #	Yes	No	N/A
b. Octane for all automotive gasoline (ILHR 48.08)? Violation Pump #	Yes	No	N/A
c. Lead or lead substitute (Stat. 168.04)? Violation Pump #	Yes	No	N/A
d. Alcohol Content (ILHR 48.04 © and Stat. 168.11 (1) (b))? Violation Pump #	Yes	No	N/A

D. SITE INSPECTION (CONTINUED)		<u>YES</u>	<u>NO</u>	<u>N/A</u>
3.	Are fuel oil and kerosene dispensers on separate islands from the gas pumps – by May 1, 1996 (NFPA 30A, 4-2.8 and ILHR 10.40 – PG 47)? Existing = 1996; New Sites = Upon Installation	ÿ	ÿ	ÿ
4.	Does each dispenser have:			
a.	An emergency shutoff valve, with fusible link designed to close in case of fire or impact (NFPA 30A, 4-3.6 – pg 295)? (pressurized systems only)	ÿ	ÿ	ÿ
b.	An emergency breakaway on each Class 1 liquid hose if new or replacement pump or hose after May 1, 1991 (NFPA 30A, 4-2.7 – pg 294)?	ÿ	ÿ	ÿ
c.	Hoses less than 18 feet in length (NFPA 30A, 4-2.6 – pg 294)?	ÿ	ÿ	ÿ
d.	Diesel nozzles colored yellow – by May 1, 1992 (ILHR 10.40 (1) (b) – pg 47)?	ÿ	ÿ	ÿ
e.	Manually activated switch for each nozzle (NFPA 30A, 4-2.3 – pg 293)?	ÿ	ÿ	ÿ
5.	“Stop Motor and No Smoking” (NFPA 30A, 8-9.1 – pg 322)?	ÿ	ÿ	ÿ
6.	Operating instructions and emergency instructions for <u>unattended</u> self-service (key-card-code-money) (NFPA 30A, 8-5.4 and 8-5.5 – pg 320)?	ÿ	ÿ	ÿ
7.	Do number of tank systems match the inventory record?	ÿ	ÿ	ÿ
8.	Do systems visually match inventory construction data?	ÿ	ÿ	ÿ

1. Is there color coding of fill pipe caps or manholes – by November 1, 1991 (ILHR 10.41 (2), pg 48 and NFPA 30A, 3-6 – pg 290)?	ÿ	ÿ	ÿ
2. Are vent pipes for Class I products 12 feet high and 5 feet from building openings (NFPA 30, 2-3.5.1 – pg 90)?	ÿ	ÿ	ÿ
3. Are vent pipes for Class II products at least 4 feet high (NFPA 30, 2-3.5.3 – pg 93)?	ÿ	ÿ	ÿ

ÿ	No discrepancies noted.
ÿ	Discrepancies noted were corrected on the spot.
ÿ	Discrepancies noted and instructions for correction provided.
ÿ	Discrepancies were noted and an Administrative Order(s) will be issued to location or to corporate contact.

[illegible]

Inspector Name	Inspector Signature	Date Signed
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